

AUTOMATED PAYROLL ACCOUNTING

CLOCK CARDS • PUNCHED CARDS • PAYROLL JOURNAL • JOB TICKETS • NET PAY • MAGNETIC STRIPED LEDGER • CHECK STATEMENT • DEPARTMENT TOTALS • CREDIT UNION • EARNINGS LEDGER • UNION DUES • STOCK DEDUCTION • GOVERNMENTAL REPORTS • PUNCHED PAPER TAPE • BOND DEDUCTION • STOCK PURCHASE • OVERTIME ANALYSIS • TIME TICKETS • FICA • GROSS PAY • EMPLOYEE CLOCK NO. • WEEKLY PAYROLL • CLOCK CARDS • PUNCHED CARDS • PAYROLL JOURNAL • JOB TICKETS

with **Burroughs** magnetic striped ledger electronic accounting systems

Burroughs Magnetic Striped Ledger Electronic Accounting Systems are designed to automate your payroll accounting regardless of the size of your business. Your accounting system configuration is determined by the degree of automation and speed and the amount of report data you require.

**ANY SYSTEM CONFIGURATION YOU CHOOSE
WILL PROVIDE THE PRODUCTIVE POWER OF:**

- Electronic processing
- Automatic decision making
- Four-function arithmetic
- Internal and external programming
- Millisecond computation
- Core memory
- Automatic data input/output

YOUR REQUIREMENTS DICTATE YOUR SYSTEM CONFIGURATION...

- How are you currently writing payroll?
System _____ Equipment _____
- How many employees on your payroll?
_____ (Hourly—weekly, monthly, etc.)
_____ (Salary —weekly, monthly, etc.)
- When does your payroll period end? Hourly: _____ Salary: _____
When is the payroll due? Hourly: _____ Salary: _____
- What is your present source media? _____
- What calculations are necessary to arrive at gross pay?

- What calculations are necessary to arrive at net pay?

- What type of check/statement do you want (check protection, one line, etc.)?

- How many totals, other than balancing totals, do you require?

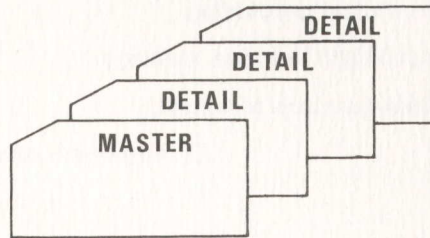
- What specialized reports do you need? By what specific date?

YOUR REQUIREMENTS DICTATE HOW FAST AND HOW AU

Here are three methods of data input . . .

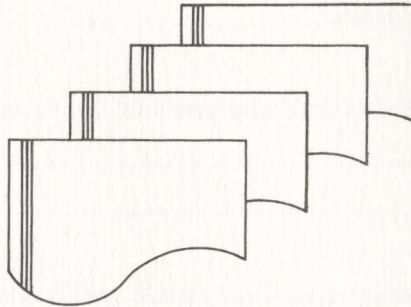
PUNCHED CARDS

Data from time-keeping media is key-punched into "detail" cards. These cards are merged with employee master punched cards containing such data as employee name and number, hourly rate, salary, etc. These punched cards provide automatic data input.



MAGNETIC STRIPED LEDGERS

These ledgers provide fast, automatic data pick-up plus a permanent, detailed historical record. If you desire, magnetic-striped daily wage accrual ledgers can provide automatic input for your payroll writing.



KEYBOARD LISTING

The operator can list data, such as employee number and hours worked, directly on the keyboard. The accounting system verifies that the correct employee ledger has been selected and completes the payroll writing operation automatically, except for miscellaneous earnings or deductions.



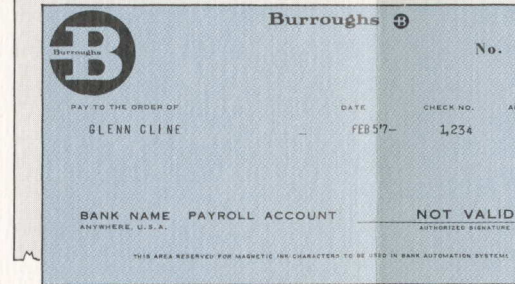
Whichever method, or methods, of data input you choose, the accounting system will provide electronic-computation, data manipulation, decision making, editing and verification. And this automation means speed, accuracy and an easy-to-follow audit trail.

Each of the above three methods of data input includes input information that is stored on the employee's magnetic striped earnings ledger.

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EMPLOYEE NAME	DATE	CHECK NO.
CHARLES LOOMIS	FEB 57-	1,230
ARTHUR SMITH	FEB 57-	1,231
ANTHONY BROWN	FEB 57-	1,232
JANE JONES	FEB 57-	1,233
GLENN CLINE	FEB 57-	1,234

5.50 • 125.50 • 11,925.00 •



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HOW AUTOMATED YOUR PAYROLL ACCOUNTING MUST BE

Here are the results of a Standard Payroll Program . . .

It illustrates forms and printout flexibility and the completeness of the simultaneously prepared journal, ledger and check/statement.

PAYROLL JOURNAL

DATE	CHECK NO.	AMOUNT	BOND FUND	EARNINGS TO DATE	MONTH	DAY	HOURS		EARNINGS				GROSS	DEDUCTIONS										NET PAY	BOND PURCHASE					
							PREMIUM	TOTAL	PREMIUM	REGULAR	CODE	OTHER		CODE	W/H TAX	F.I.C.A.	STATE TAX	UNION	INSURANCE	BONDS	OTHER	MISC.	CODE							
FEB 57-	1,230	\$89.14*	12.50*	681.25	1	29							125.00	12.71	6.50	2.05	1.35	7.00	6.25									1.90	89.14*	
FEB 57-	1,231	\$102.27*	18.75*	894.63	1	29	1.00	41.00	4,250	2,13	174.25	0.90	176.38*	20.93	9.17	3.33	2.37	7.50	18.75									1.92	102.27*	
FEB 57-	1,232	\$147.71*	31.25*	946.22	1	29	3.50	43.50	4,220	7.39	183.57	0.90	5.75	1.81	10.23	91	3.93	7.50	6.25									2.00	1.91	147.71*
FEB 57-	1,233	\$131.42*	.00*	875.00	1	29							175.00	22.71	9.10	3.95	.82	7.00										1.90	131.42*	
FEB 57-	1,234	\$98.07*	12.50*	753.79	1	29	1.00	41.00	3,455	1.73	141.66	0.90	4.50	1.83	147.89*	21.15	7.69	3.25	2.73	10.00								5.00	1.93	98.07*

DEPT. No. 104

POSITION Labor

ADDRESS Bldg 101 2nd Floor

27 SOCIAL SECURITY NO. 234 10 5534

28 EMPLOYEE NAME GLENN CLINE

29 CLOCK NO. 5,432.01

30 SALARY OR RATE 3,455.00

31 STATE EX. FEDERAL EX. 23.08 12.50

32 UNION 2.00

33 INSURANCE 11.54

34 BOND PURCHASE AND DEDUCTION 18.75 10.00

35 BOND FUND

36 EARNINGS TO DATE

37 EARNINGS TO DATE PREVIOUS

BOND FUND	EARNINGS TO DATE	MO.	DAY	HOURS		EARNINGS				GROSS	DEDUCTIONS										NET PAY									
				PREMIUM	TOTAL	PREMIUM	REGULAR	CODE	OTHER		CODE	W/H TAX	F.I.C.A.	STATE TAX	UNION	INSURANCE	BONDS	OTHER	MISC.	CODE										
10.00*	148.57	1	1	2.00	42.00	3,455	3.46	145.11	0.90	148.57*	21.29	7.73	3.26	2.74	10.00														103.55*	
1.25*	286.77	1	8		40.00	3,455		138.20	0.90	138.20*	19.40	7.19	2.99	2.53	10.00														96.09*	
11.25*	424.97	1	15		40.00	3,455		138.20	0.90	138.20*	19.40	7.19	2.99	2.53	10.00														96.09*	
2.50*	605.90	1	22	4.00	44.00	3,455	6.91	152.02	0.90	22.00	1.84	180.93*	23.09	9.41	4.10	3.59	10.00											5.00	1.93	120.94*
12.50*	753.79	1	29	1.00	41.00	3,455	1.73	141.66	0.90	4.50	1.83	147.89*	21.15	7.69	3.25	2.73	10.00											5.00	1.93	98.07*

Automatic Computation of Premium and Regular Pay
Pay Rate Applied Automatically from Data
Stored Magnetically on the Employee Ledger

All Three Taxes Are Computed, Subtracted and Accumulated in a Fraction of a Second.

Automatic from Data Stored Magnetically on the Employee Ledger.

These Columns for Occasional or Non-Recurring Deductions

DATE	CHECK NO.	AMOUNT	BOND FUND	PERIOD ENDING	NO.	DAY	HOURS		EARNINGS				GROSS	DEDUCTIONS										NET PAY						
							PREMIUM	TOTAL	PREMIUM	REGULAR	CODE	OTHER		CODE	W/H TAX	F.I.C.A.	STATE TAX	UNION	INSURANCE	BONDS	OTHER	MISC.	CODE							
FEB 57-	1,234	\$98.07*	12.50*		1	29	1.00	41.00	3,455	1.73	141.66	0.90	4.50	1.83	147.89*	21.15	7.69	3.25	2.73	10.00								5.00	1.93	98.07*

NOT VALID

AUTHORIZED SIGNATURE

COST CENTER DISTRIBUTION

OTHER EARNINGS

181 - VACATION PAY
182 - PAID HOLIDAY
183 - BURY DUTY
184 - MILITARY LEAVE
185 - BONUS

MISCELLANEOUS DEDUCTIONS

191 - ADVANCE
192 - UNIFORMS
193 -

MALE

FEMALE

MARRIED

SINGLE

NO. OF EXEMPTIONS

DATE EMP. BEGAN

DATE TERM.

REASON FOR TERMINATION

DESCRIPTION	DATE	CHNG. NO.	AMOUNT	DATE	CHNG. NO.	AMOUNT	DATE	CHNG. NO.	AMOUNT	DATE	CHNG. NO.	AMOUNT
EXEMPT \$												
UNION												
INSURANCE												
BOND PURCHDED												
CLOCK NO.												
RATE												

809.73* 820.98* 300.00* 11.25* 499.48* 5.75* 1.81

.00* 1.82

4.50* 1.83

.00* 1.84

.00* 1.85

820.98* 42.69* 11.20* 41.25* 2.00* 1.91

12.00* 1.92

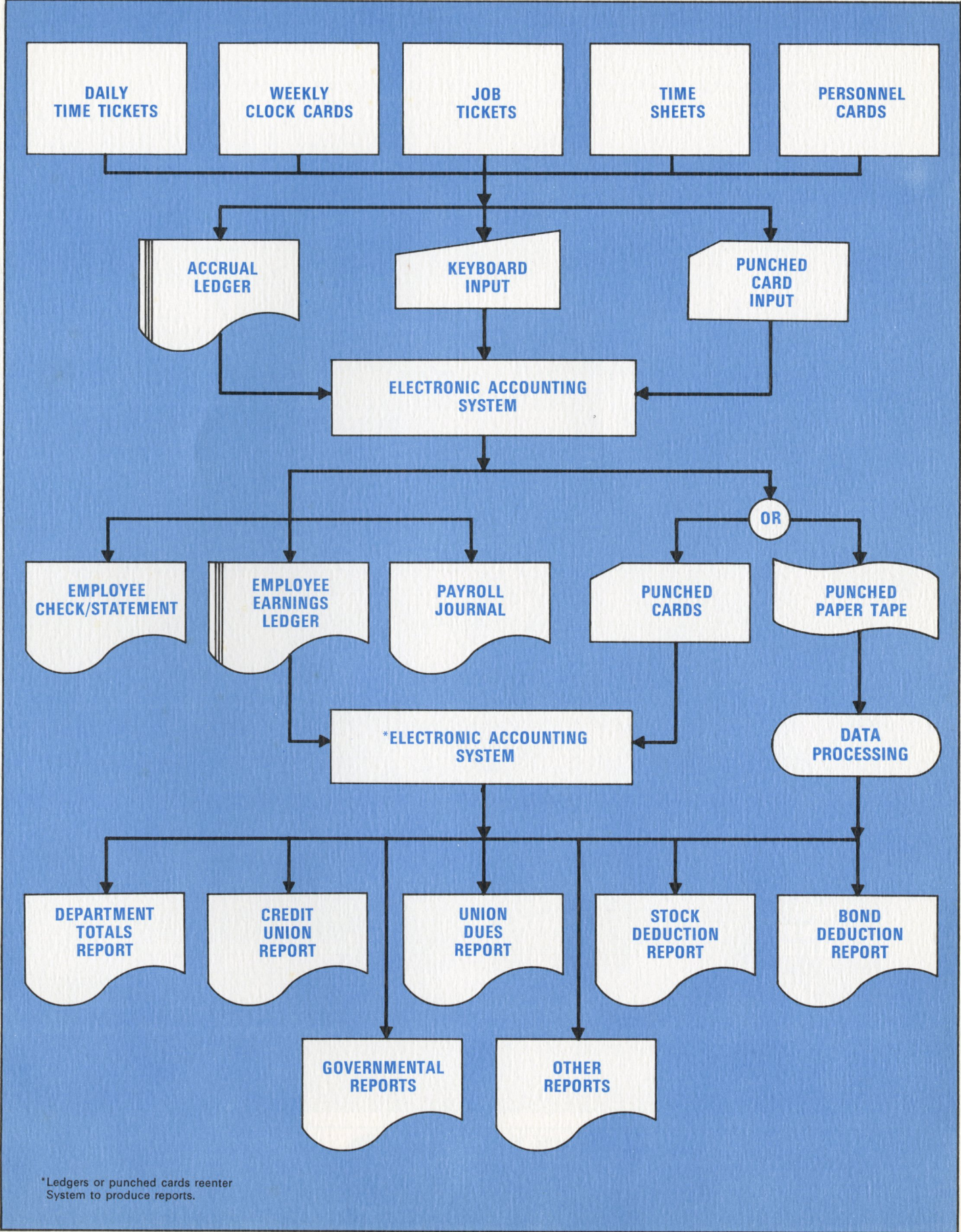
5.00* 1.93

.00* 568.61*

5.50 125.50 95.68* 13.55* 29.00* 00*

DATA THAT CAN BE STORED ON MAGNETIC STRIPES OF EMPLOYEE EARNINGS LEDGER FOR AUTOMATIC RETRIEVAL:

Employee name • Employee number • Social security number • Married or single code • Salary • Withholding tax (WHT) factor—annual number of pay periods • Number of dependents for WHT • Code to override WHT computation • Additional WHT • Code to override FICA computation • State tax exempt code • State tax code • State tax exemptions • Percentage of city tax exempt • Union dues with week's code • Credit union with week's code • Insurance with week's code • Bond deduction • Bond purchase value • Bond fund balance • Quarter code • Earnings year-to-date • Earnings year-to-date previous quarter • 941a earnings year-to-date • FICA tax year-to-date • State tax year-to-date • City tax year-to-date.



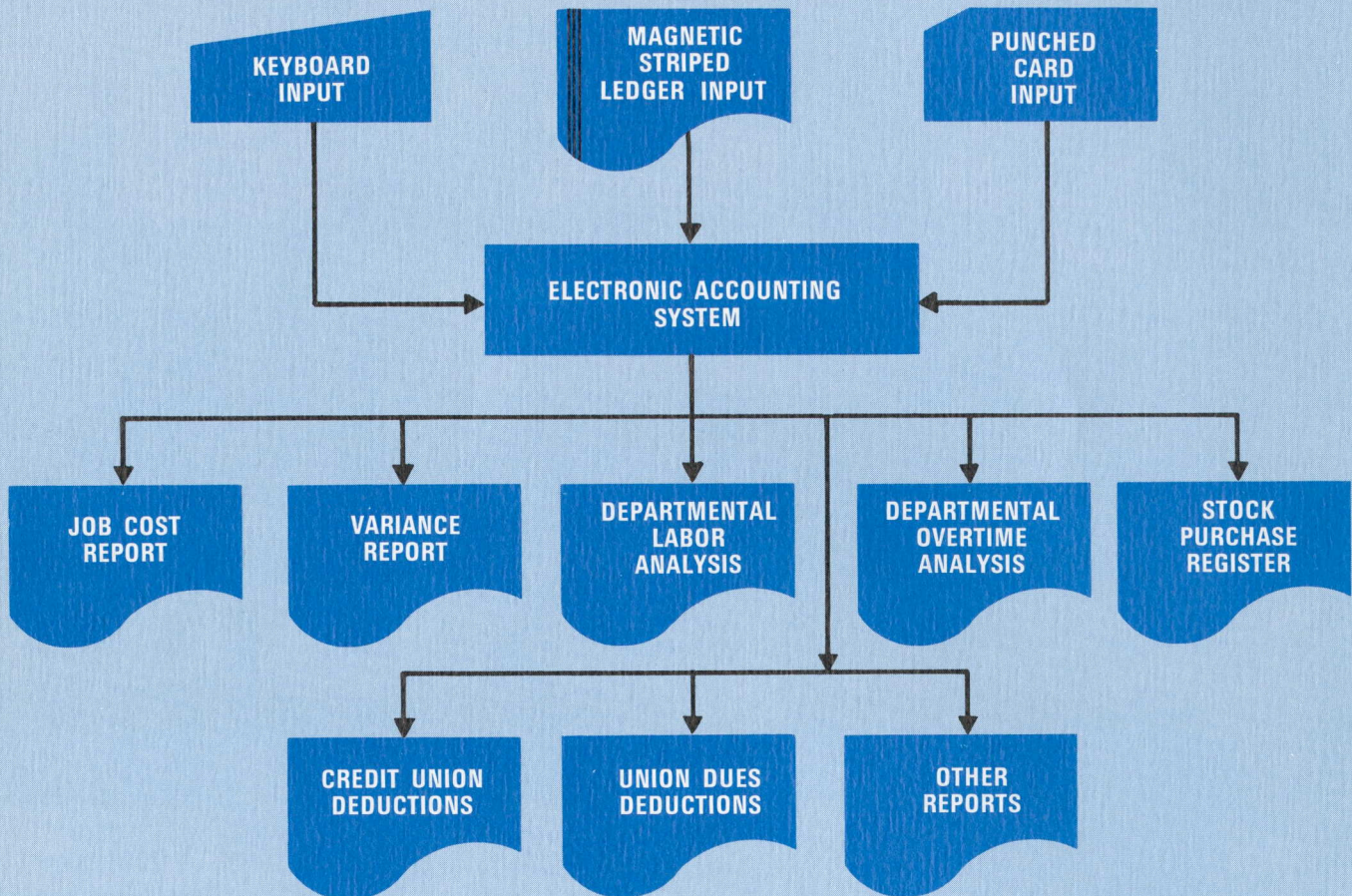
* Ledgers or punched cards reenter System to produce reports.

YOUR REPORTS ARE TIMELY, ACCURATE, AUTOMATIC

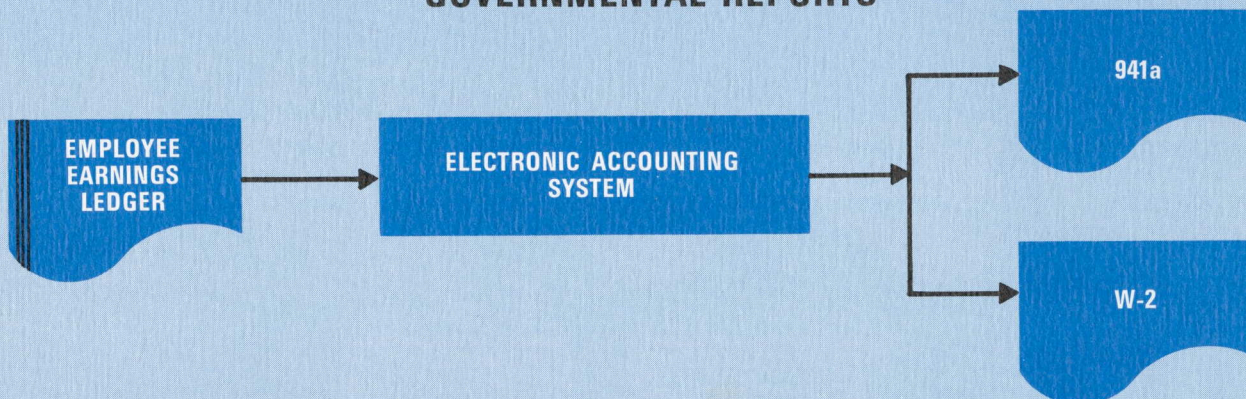
Here are just a few of the many reports that can be prepared with a Burroughs Magnetic Striped Ledger Electronic Accounting System. The data required to develop these reports exists now, in your accounting records. But gathering this data for report writing is often tedious and time consuming.

The type and volume of your payroll, and the desired frequency and detail of your reports, will guide you in selecting your systems configuration.

MANAGEMENT REPORTS



GOVERNMENTAL REPORTS



Wherever There's
Business There's



Burroughs